

Person Specification

Post Title: Occupational Therapy Assistant

This document lists the requirements necessary to perform this job. Candidates will be assessed according to the extent to which they meet the specifications detailed here. It is therefore important that applicants pay close attention to all aspects of the person specification when deciding if their skills, experience and knowledge match these requirements.

	Essential	Desirable	Assessment method
Qualifications	NVQ 3 in health and social care or minimum one year of experience as an OTA or equivalent	Foundation Degree in Health and Social Care/ Occupational Therapy	Certificate and CV
Experience and knowledge	Experience of supporting or caring for children.	Experience of supporting/caring/teaching children with disability and have the knowledge about the impact this can have on child's life.	CV, Interview and Portfolio of evidence
Skills	Willing to travel around local area, and between schools and clinic sites Good time management and organisational skills. Good communicator - verbally and written - with patients and others Ability to work on own initiative as well as within a multidisciplinary team. Basic IT skills Motivation and Enthusiasm	Presentation skills	CV, Interview and Portfolio of evidence
Other	Car owner/driver Flexible worker Punctual and reliable Able to deal with difficulties involving colleagues /clients Creative		CV and interview